**K-12 & Mt. SAC Regional Consortium**

**Steering Committee Minutes**

NOTE DATE CHANGE

Wednesday, May 6, 2015

2:00-4:00 p.m.

Mt. San Antonio College, Bldg. 40, Rm 103

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| X | Baldwin Park (John Kerr, Veronica Valenzuela) | X | Charter Oak (Eric Martinez) | X | Mt. San Antonio(Liza Becker, Madelyn Arballo, Omi Sloan) |  | Walnut Valley(Jose Annicchiarico) |
| X | Bassett (Albert Michel, Virginia Espana) | X | Covina Valley(Dan Gribbon, Claudia Karnoski)  | X | Pomona (Enrique Medina) | **Partners/guests present**:  |
|  | Bonita | X | Hacienda La Puente(Bruce Krall, Matt Smith, Elena Paul)  | X | Rowland (Rocky Bettar) |

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| **Agenda Items** | **Outcomes** |
| Welcome & Agenda Check |  |
| Minutes of 4/9/15 | Enrique moved and Matt seconded. Minutes approved as read. |
| Objectives for the day: | 1. Fiscal Year Spend Down- Wanda reminded districts to submit their final reimbursements and go to their boards for approval to extend the grant through December.
2. Work Plan Summary for Extension Grant- Wanda reviewed the projected budget and the four objectives in the Annual Work Plan Summary.
* Curriculum alignment
* Alignment of assessment and placement instruments
* Professional development
* Cross-program collaboration and communication
1. Summer Activities
* Curriculum alignment & development of common assessments-Wanda will meet with the Program Chairs to outline the summer work and determine dates for the work groups. She will notify Districts of dates for board approval. Each district will use their own curriculum and assessment as a basis for creating alignment and pathways throughout the consortium. It was noted that the make-up of the task groups may change to facilitate this work. Districts will recruit and hire teachers to work during the summer with reimbursement from the grant. Task groups will meet and work on the following outcomes:
* **ABE/ASE**-Align curriculum and assessment to create a crosswalk of courses and assessments throughout the consortium.
* **ESL**- Align curriculum and assessment to create a crosswalk of courses and assessments throughout the consortium to identify levels of proficiency.
* **CTE** – Align courses to industry standards and create a Training Plan to identify transferable competencies and hours for skills and programs. Define internship, externship and licensing requirements across the consortium by program.
* **AWD** – Identify district programs and clarify referral process between programs.
* **Apprenticeship**- No need to meet.
* Web page update (stipend for Eric?)-Rocky moved and Enrique seconded a motion to hire Eric as an “expert consultant” to work on updating the web page. Motion carried. Wanda will work with Donna to determine an hourly rate.
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| Other issues: | Cancellation of June meeting? It was determined that a June meeting was needed, but the date and time were changed to June 11 at 11:00. |

**Next meeting:** Thursday**,** June 11, 11:00-2:00 at Mt. SAC, Bldg 40, Rm 103